



Association of Dalhousie Retirees & Pensioners

Here For You

Approved Minutes
ADRP Board of Directors' Meeting
Tuesday, September 16, 2025
2:00 pm

In attendance on Zoom:

Randy Barkhouse, Wendy Fletcher, Susan Holmes (Acting Secretary), Lynn Johnston, Marilyn Klein, Ed Leach (Acting Treasurer), Linda MacNutt, Susan McIntyre, Heather Schellinck (Acting President), David Tindall.

Regrets: Tarjei Tennesen, Peter Wallace, Jenny White.

1. Call to order by President Heather Schellinck.
2. Adoption of the Agenda. Lynn/Marilyn
3. Previous Minutes (May 20, 2025)
 - A. Approval of minutes – Lynn/Wendy
 - B. Matters Arising
 - a) CURAC conference: Ed and Susan attended and reported that it was useful to connect and learn with and from other retirees. Great hosts and tours with McGill. Next CURAC conference will be on the west coast.
 - b) No word on retirees' reception hosted by Dal. Last one was for retirees of a three-year period. Linda mentioned ADRP at the event. Thank you to Linda for doing this.
 - c) Has Randy heard from Chris Patterson about ADRP information in the retirement package? Everything is now electronic, referring to ADRP website with the video "Why join?" Linda reported that in her package there was no mention of ADRP. Lynn wondered if faculty receive a different package.

ACTION: Heather will ask Chris Patterson if everyone gets the same retirement package and make sure he has the electronic file of the brochure.

- d) Marilyn and Lynn met with Stewart regarding SYNC account as that is where he has stored all the ADRP files that he had access to. Stewart, Marilyn, and Lynn all have access to this SYNC account and Lynn will continue to upload ADRP files over the next few months. It needs to be determined who else will have access for continuity reasons. Only three people seem to have access at this point.
4. President's Report – Heather Schellinck
 - A. Miscellaneous – Some of us attended the DFA walk and rally on Sept 12.
 - B. Thanks to Linda and Lynn for cleaning and organizing the office. On September 23 Linda and network services are checking out Ethernet in the office. There are before and after photos of the office.

- C. ADRP bursary fund was \$90,000+ as of March 2025. Estate of Margaret Christine Rodger (wife of previously deceased Robert Rodger) left an endowment to Dalhousie University ADRP of \$73,000. This has been deposited into the ADRP bursary account. This makes a good story and an example to others.
- D. Ed stated that Dal News should be an avenue for ADRP news. Maybe a photo of Heather and Rodger's daughter (in Arizona) could be taken. Bob was also a principal in starting Seniors' College.
- E. Lynn is writing a history of ADRP so the story of Bob Rodger's legacy could be in it. She suggested that the Dalhousie University Foundation magazine might be interested in doing a piece.

ACTION: Heather will forward the email to Lynn regarding the Rodgers' gift.

ACTION: Heather will speak with Terri Mann, Director, Legacy Giving, who may also be willing to write a story.

ACTION: David will contact Catherine Wall, DFA, for photos of Bob Rodger.

- F. Request from Seniors' College President Helen Griffiths to assist in purchase of enhanced viewing equipment for courses - See letter and 2 slides
Are we willing to contribute \$4,000 to SCANS to help purchase AV screens? It was members of ADRP that created SCANS. Many Dal retirees attend SCANS classes, and many Dal professors teach SCANS classes. Learners complain about the present screen.

We all agreed that SCANS is worthwhile and there is a history with ADRP. What do we get in return? Could we have some of this discussion before the December meeting? There was also discussion of whether this should be brought to membership for discussion at the December GM.

ACTION: That a motion be brought forward at the next Board meeting.

5. Treasurer's Report – Ed Leach

- A. There has been a long transition period for treasurers. The complexity of dealing with the University is overwhelming.
- B. At the end of Dec 2024, balance was \$65,000; now \$55,000.
- C. It took a number of people to find where the ADRP dues are in the Dal accounts. The amount of \$9,259.56 was finally found. During this search it was discovered that there was \$2,446 that Dal forgot to send to us.
- D. Cheque reqs are now prepared to the end of 2026 so we receive dues monthly.
Treasurer pings Dal to remind them to send money to us monthly.

MOTION: That Treasurer's report be accepted as presented. Ed/David T. Passed.

6. Other Reports

- A. Benefits – Jenny White (via email)
 - a. RSV vaccine free to those 75 and over.
 - b. Shingles vaccine free to those over 65.
- B. Pension Advisory Committee – Randy Barkhouse (See report)

- a. PAC meets next week. Assets have expanded; equity markets holding up to most everyone's surprise. Actuarial evaluation in February 2026 so hoping markets hold up.
- C. Seniors' College Association of NS – Susan Holmes
 - a. Susan is Chair of SCANS Membership Committee. Registration numbers are on par. Registration closes on Sept 17, but you can still register if room in course. There are 40 registrants for Susan Hutchinson's course, including 4 ADRP members.
- D. Communications Committee
 - 1) Web, Survey - Lynn Johnston – Website had a bit of an update.
 - a. Survey – sent for comment in early August. Linda has put it on Opinio platform. Plan to pilot it with a few folks. Could have paper copies at Dec meeting. Will send first of October and email reminder 2 weeks after that, leaving it open for 4 weeks. An offer of entering survey respondent's name into a draw for a \$25 gift certificate for Tim Horton's will be made.

ACTION: Wendy and Susan M. agreed to test the survey.

- 2) Newsletter - Marilyn Klein
 - a. Our statistics showed that bulletins, when opened, are usually opened within the hour sent and members don't go back to them. Over 85% opened the last two bulletins (newsletter and Hutchinson course). Only 36% clicked to read the newsletter.
 - b. Those working with website are technologically challenged. Plan to work with a consultant to get some guidance @\$100/hr but will check with the budget situation first.
 - c. A new retiree with website expertise would be helpful.
 - d. If you are signed up to the website (about half of our members), you get notified when there is a new post on the website. Newsletters are not sent directly to ADRP members; instead, members are sent a link through a bulletin: "click here if you want to read the newsletter". The entire newsletter is on the website.
 - 3) Instagram – Don't have a social presence and likely not necessary. Linda pointed out that there are questions about Facebook and Instagram on the survey.
 - 4) Socials – Susan Holmes (See report)
 - a. Lots of events coming up. Cheverie hike led by Peter is full. Exercise events and educational events are also worthwhile for our members, and we will need others to organize such events separately from social events.
- E. Membership – Heather Schellinck
 - a. There are 879 members as of August 2025. Is there an easier way for members not on payroll to pay, and get a reminder to pay? People with outstanding dues were sent snail mail reminders.
- F. Other – Lynn Johnston
 - a. Draft job descriptions and committee Terms of Reference, p. 17 – 31 of the combined meeting package.

We have been working at this since March. Job descriptions have been sent to the pertinent people with lots of opportunity to comment. Nominations Committee ToR is

new for Board review and sent in August, but revised from old Nominations Committee ToR, main change being more timelines added.

MOTION: that the Terms of Reference and job descriptions included in today's package be approved.
Lynn/Wendy. Passed

Lynn thanked everyone for their cooperation, and Heather thanked Lynn for all her work.

- b. Draft revised by-laws – for information pages 36 – 38.

ACTION: Wendy volunteered to cross reference the documents to see how they match up.

7. New Business - none

8. **Next Meeting October 21, 2025 2:00 in person only.**

Monaghan Square

6140 Young St.

(Left of Pur & Simple)

Select "Tindall" for entry to the condo; take elevator to 5th floor, turn right off elevator.

Respectfully submitted

Susan Holmes

Acting Secretary