

ADRP Board Meeting (approved 18 Feb. 2020)

January 14, 2019

Monaghan Square West Board Room, 6140 Young St, Halifax

Present: Phil O'Hara, Marilyn Klein (via Facetime), Peter Wallace, Randy Barkhouse, Grace Paterson, David Tindall, Marek Kujath, Richard Apostle, Oriel MacLennan, Heather Schellinck, and David McNeil.

Regrets: Ed Leach.

Phil O'Hara called the meeting to order at 2 pm and asked for a moment of silence to honor Larry Holt, a former ADRP member who had passed away over the holidays.

1) Approval of the November ADRP Board Minutes

A draft copy of the minutes of the last ADRP Board meeting had been circulated earlier in the day. A few spelling corrections were noted: i.e., Dick Sutherland and David Gardner. MOVED (McNeil/Apostle) that the ADRP Board minutes of November be approved. CARRIED.

2) Matter Arising from the Minutes

David McNeil reported that he had followed up on the subject of Dalplex fees for ADRP members. After consulting with Michael Bradfield, he said that ADRP members had no special rates for Dalplex membership, but they could opt for the Senior (non-prime) member category which charged the same rate as is charged to Dalhousie employees. It could be argued that this option adheres to the BOG/DFA Collective Agreement (CA), 24.07 which states that ADRP members have access to the same "library and other facilities and services" as regular faculty.

Presumably this would include things like the Help Desk and access to databases. He believed that ADRP members might well benefit from a *Newsletter* article on this and other benefits contained in the Collective Agreement (e.g., 32.03-04 pertaining to tuition waivers). Oriel MacLennan remarked that some retired Librarians did not have access to certain services. After some discussion, it was suggested that access to services may be cut off due to routine BANNER updates when employees retired and/or changed contracts. Unit heads needed to be made aware of the relevant clauses of the CA pertaining to ADRP rights.

Marilyn Klein and Grace Paterson also raised the issue of access to services so that institutional knowledge could be captured especially in areas where specialty replacements were not made. Phil O’Hara said that retirees make substantial contributions to the university and that he would try to have a conversation with Vice President, Ian Nason, on the subject of their access to university services. Marilyn Klein added that the subject of ADRP access to university services would make a good *Newsletter* article.

3) President’s Report.

Phil began by telling the Board that it may well have to do some unplanned succession planning. Just before Christmas he was diagnosed with esophageal cancer and will require radiation and chemotherapy treatments both before after undergoing surgery. Despite the blow this news was to him and his family, Phil did say that his prognosis was good and that he enjoyed the support and love of his family and friends. The Board members expressed their shock and appreciation for everything Phil has already done for ADRP. They also assured him that they would do whatever was required insofar as planning was concerned. Phil responded by saying that he was concerned about maintaining the ADRP website. There were a number of specific questions regarding the automatic messaging features of the website and the mail list(s).

The Board would like notices of all general meetings to continue to go to the complete list (including all those who do not have e-mail addresses or who have not subscribed to the ADRP site). The ADRP Constitution specifies that the First Vice-President, Heather Schellinck, would be responsible to fill in for the President if he or she could not continue.

4) Treasurer’s Report

Ed Leach had circulated a financial report earlier in the day.

Date	Description	Amount	Balance
13-Jan-2020	Direct deposit Dalhousie	\$1,017.58	\$2,564.28
13-Jan-2020	Cash and cheque	\$140.00	\$1,546.70
31-Dec-2019	Clearing cheque	-\$558.76	\$1,406.70

Date	Description	Amount	Balance
23-Dec-2019	Pre-authorized chq	-\$14.51	\$1,965.46
17-Dec-2019	Direct deposit	\$1,015.92	\$1,979.97
16-Dec-2019	Clearing cheque	-\$150.00	\$964.05
11-Dec-2019	Clearing cheque	-\$31.15	\$1,114.05
11-Dec-2019	Clearing cheque	-\$2,000.00	\$1,145.20
02-Dec-2019	Transfer Withdrawal	-\$10,000.00	\$3,145.20
02-Dec-2019	Cheque deposit	\$40.00	\$13,145.20

#### ADRP Treasurer's Report January 14, 2020

1. CUA Chequing Account. The balance in the CUA Chequing Account is \$2,564.28. We will be purchasing another term deposit as well as issuing a \$2,100 cheque for the bursary fund.
2. Savings Account. Balance is \$81.40.
3. GICs.: There are three term GICs with CUA. Values as of 01/14/2020 are #41 = \$10,360.99 (03/02/2020), #41 = 11,500.70 (03/02/2020), #42 = 19,849.00 (19/12/2020) and #43 = 10,000 (02/06/2023).
4. Dalhousie Account: Balance unchanged at \$2,99.16

The board had questions for Ed under #3 & 4 but felt that they could wait until the next meeting.

#### 5) Benefits Report

Phil O'Hara complimented Peter Wallace on his presentation to the December General Meeting. Much of this information is also included in the Benefits Report in the January ADRP *Newsletter* (pp. 12-13). Peter said that he found Scott Wood's comments about his positive experience with the Extended Health Travel Insurance (on a trip to Norway) to be very useful; usually Peter only hears about negative experiences. Marilyn asked for Scott's contact information because she thought the story would make a good contribution to the *Newsletter* where it would reach more ADRP members. (It did—see Jan. 2020 ADRP *Newsletter* pp. 27-29.)

#### 6) Communications

Marilyn Klein asked members to consider making a submission to the *Newsletter*. Reports on trips were popular and useful items. She also remarked that the more members submitted items for inclusion, the more others might also consider doing so. Phil said that he would send out another call for submissions.

## 7) Membership

Heather Schellinck reported that membership in the ADRP stood at 648 (plus or minus 1). She pointed out that ADRP does not have active e-mail addresses for approximately 30 members and then commented on some ongoing minor problems with the university administration. She hoped to meet with Dalhousie HR to sort these out; it was thought that staff turnover in HR had something to do with the problems. It was important that the HR department of the university give new retirees an ADRP membership form with their final pension package. Peter Wallace asked about the timing of the annual HR workshop on retirement; the earlier members could plan, the better off they would probably be. Marilyn wondered if an article on pension/retirement planning could be published in the *Dal News*.

Heather emphasized that it was important to make sure that ADRP dues were deducted properly, and that board members check both the ADRP mail slot and HR for any correspondence. Marilyn Klein raised the subject of making the benefits of ADRP membership more widely known. One example would be the ADRP's representation on the Benefits Committee of the university. Marilyn also asked if any progress had been made on contacting the Agricultural College groups. Phil said no.

## 8) Pension Advisory Committee

Randy Barkhouse began by saying that he had not received the usual e-mail containing the notification that the annual report of the trustees was available (it is normal to receive these e-mails before Christmas). An evaluation report is also routinely posted. He has contacted Lori Creelman (HR) about these matters but has not yet received a reply.

The next meeting of the full Pension Advisory Committee is scheduled for January 29<sup>th</sup>. Randy also reminded ADRP Board members that the Norman Horrocks Lecture was scheduled for today. Randy reminded the Board of the considerable contributions that Norman Horrocks had made to ADRP and its members.

## 9) SCANS (Seniors College Association of Nova Scotia)

Heather Schellinck circulated brochures for the upcoming Winter Term of SCANS. A general information meeting was held earlier in the month and was very well attended. Registration is now underway. Courses begin in early February. There is also a meet & greet for the college on Jan. 20<sup>th</sup> at the University Club.

The Spring Public Lecture series is also being organized. Heather commented that SCANS is looking for more space so that it can grow. Currently, there are a number of courses that reach their maximum limit due to room capacity. Finding more capacity would improve the satisfaction of college members.

## 10) CURAC

Grace Paterson said that she has received feedback on her article concerning medication management for seniors (e.g., a senior with Alzheimer's). Pre-packaging by the pharmacy is one service, but it does come with a cost and a possible "shaming" effect. A revision of the article has now been done that has some policy recommendations. An app perhaps could be developed to assist with medication management. Medication containers also pose difficulties (e.g., difficult to access, spillage). More feedback would be welcome.

Grace said that she would be attending a meeting on Thursday of the Review Board for Patent Medicine Regulations (PMPRB). This process began thirty years ago. The Report is approximately 200 pages. Grace circulated a URL giving Board members access to the Report.

## 11) AOB

David Tindall asked Board members if they were aware that there was a consultation process for medical assistance in dying. There is a short timeline for the survey (two weeks). He wondered if the Board could do something to increase awareness among ADRP members of the process. Phil responded by saying that something could be posted on the ADRP website.

Randy had raised the subject of ADRP providing support for ADRP members to attend the CURAC conference on May 13-14<sup>th</sup>. After some discussion and clarification (e.g., individual associations were expected by CURAC to cover the costs of CURAC Board members for attending the annual conference), it seemed

that ADRP could cover only one other Board member in addition to Grace. Grace emphasized that members should register and book their flights as soon as possible.

Richard Apostle raised the prospect of having a winter social event at Neptune Theatre. This would involve buying a block of tickets for the play about Viola Desmond, *Controlled Damage*. The Board then discussed possible dates and times in February (a Sunday matinee was deemed most suitable). The possibility of getting subscriber-rates was also raised. The event could involve meeting members of the cast. Phil O'Hara agreed to work with Richard and proceed with a plan for Feb. 23<sup>rd</sup>.

Randy raised the issue of forming a Nominating Committee for the next meeting of the Board on February 18th.

MOVED (Paterson) that the meeting be adjourned.

David McNeil  
Secretary